



c/o The Pilgrim Cathedral of Harlem  
15 West 126<sup>th</sup> Street  
New York, New York 10027

June 13, 2011

Title First\_Name Last\_Name

Company\_Name

Address\_Line\_1

City State ZIP\_Code

Title Last\_Name«AddressBlock»:

**T**he purpose of this letter is to offer you an opportunity to join as a partner with the 500 MEN **Job Fair. The success of our 2011 empowerment summit is firmly anchored in the support** of community partners like you. Your compassion for MEN, their families and the community will be demonstrated by your attendance and willingness to provide employment opportunities and accept resumes from qualified individuals for hiring consideration. **Please accept this formal invitation to partner with us in The 500 MEN Job Fair and Empowerment Summit in the State of the art facility:**

***Touro College of Osteopathic Medicine,  
230 west 125<sup>th</sup> street  
New York, New York 10027.***

**The JOB FAIR** is a segment of The 500 MEN Empowerment Summit. The Summit's goal is to rejuvenate men, to equip them with residual access to information and to support their acquiring employment. Doubling as a networking event, attendees will meet and learn with an array of men hailing from the Tri-State area and beyond.

As a perspective partner of **The 500 MEN JOB FAIR**, your company will have a table at our event. Your presence shows the essential of support for the community, which translates into increased business. This event is ideal towards;

- ∞**Expanding your human resource data base**
- ∞**Filling those immediate vacancies**
- ∞**Impacting the community's vitality**
- ∞**Having Tri-State exposure as a community supporter**

A table space with two (2) chairs will be provided to your business/agency/organization at **no cost to you** . If you wish to position your company within the 500 MEN framework, a timely response is needed to make adequate preparations for your arrival. **Space is going quickly!**

The Job Fair is supported with public and private funds, as well as in kind support; specifically DYCD, the office of Council Woman Inez Dickens, and The Pilgrim Cathedral of Harlem. The 2011 Job Fair is open to the general public and is **FREE** to all attendees. Participant registration is required and can be done on the day of the event.

**500 MEN  
JOB FAIR**

Attached to this covering letter is the 500 MEN 2011 Frequently Asked Questions (FAQ). Kindly review it in that it further clarifies the 500 MEN organization. Moreover, it may further assist you in your decision to participate in the JOB FAIR.

Given the closeness of the event our Job Fair Developers will be contacting you to discuss the event and confirm your participation. However, if you have any questions prior to that time, contact our Director of Job Fair Development, Mr. Jeff Frails at (347) 324-9185 or Sara \_\_\_\_\_ at (xxx)xxx-xxxx. Thank you again for all you bring to 500 MEN.

Sincerely,

*Otis Cruse*

Otis Cruse,  
Summit Chairman

*Jeffrey T. Frails*

*Sara*

Jeffrey T. Frails,  
Director, Job Fair  
Development

Cc: R. Hopkins  
J. Frails